



Data Protection Policy for the processing of personal data

Information to be provided according to Art. 13 GDPR

Controller

ELMEN EEIG
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Directors

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Data protection officers

The data protection officers are provided by the members of the ELMEN EEIG and the ELMEN Coordination Team:

Member of the ELMEN EEIG / ELMEN CT	Name	e-mail address
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ELMEN Coordination Team	Katerina Raftopoulou	Katerina.Raftopoulou@elmen-eeig.eu

Purposes of the processing of personal data

ELMEN EEIG is an EEIG which provides services under the provisions of the European Commission for the monitoring of LIFE projects (action grants and operating grants), communication about the LIFE programme and other related activities.

ELMEN EEIG processes personal data for the purpose of the provision of the above mentioned services.

Based on Art. 6 GDPR the lawfulness of the processing of personal data at ELMEN EEIG is given if and to the extent that at least one of the following applies:

- The data subject has given consent to the processing of his or her personal data - Art. 6 (1) a)
- Processing is necessary for the performance of a contract relating to the provision of the services mentioned above - Art. 6 (1) b)

- Processing is necessary for the purposes of the legitimate interests pursued by ELMEN EEIG- Art. 6 (1) f). ELMEN's legitimate interest is the provision of the services mentioned above.

Possible recipients of the personal data

Within ELMEN EEIG	Outside ELMEN EEIG
<ul style="list-style-type: none"> • Monitoring Experts • Members of the ELMEN Coordination team • Administrative staff • Directors • Office management • IT 	<ul style="list-style-type: none"> • Contracting authorities such as the European Commission, CINEA. • Subcontractors that are involved to provide the services mentioned above • Network partners (project beneficiaries, public authorities, stakeholders, etc.) in order to undertake networking activities.

Transfer of personal data to a third country or an international organisation shall only take place as far as in accordance to Art. 45, 46 or 49 GDPR.

Period for which the personal data will be stored

Personal data will be deleted after fulfilment or elimination of the purposes for which they were collected or at the request of the data subject.

Data subjects' rights

The data subjects may request access to and rectification or erasure of personal data as well as restriction of processing concerning their personal data. Further, the data subjects have the right to object to processing as well as the right to data portability.

To exercise these rights, data subjects may contact one of the data protection officers mentioned above. Data subjects also have the right to lodge a complaint with the supervisory authority in charge.